



## Member Agreement

By submitting this application, I am agreeing to adhere to the [Bylaws and Code of Ethics of the National Association of REALTORS® \(NAR\)](#), [Ohio REALTORS®](#), [Columbus REALTORS®](#), the [rules and regulations of Columbus and Central Ohio Regional Multiple Listing Service](#) (MLS), if applicable; and Columbus REALTORS® [Code of Conduct](#) and [Privacy Policy](#). I agree that the information provided is true and correct to the best of my knowledge. I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, can be grounds for revocation of my membership.

I understand that this is an agreement between Columbus REALTORS® and me, and if indicated, between the Multiple Listing Service® and me. This agreement shall continue until terminated by Columbus REALTORS® or MLS, as applicable, for my breach of the agreement, including but not limited to, my failure to pay fees, attend required classes, or abide by the Columbus REALTORS® bylaws, code of conduct, or MLS rules and regulations, if applicable. Columbus REALTORS® and MLS reserve the right to amend this agreement without prior notice by posting updates or changes to [www.ColumbusREALTORS.com](http://www.ColumbusREALTORS.com). I understand that my continued use of or access to Columbus REALTORS® and MLS services following the posting of any changes constitutes my acceptance of those changes.

REALTOR® and Affiliate Members of Columbus REALTORS®, MLS only subscribers, and other persons authorized to access listed properties are responsible to know and follow all [lockbox, eKey, and electronic Key Box rules](#), and [policies](#). Failure to abide by Columbus REALTORS® lockbox and eKey/Key Box requirements will result in fines and may also violate MLS rules, NAR Code of Ethics, and Ohio License Law.

By submitting this application, I understand the following:

- The annual membership renewal for Columbus REALTORS® is due January 1.
- It is my responsibility to pay dues in a timely manner, if not, I will be asked to pay a \$25.00 reinstatement fee after February 1 if my membership has not been renewed by that date.
- MLS and Key Box fees as well as REALTOR® local, state, and national dues are non-refundable.
- In order to maintain Key Box access, Columbus REALTORS® new member orientation must be completed within 30 days of application.
- If I am not utilizing the Key Box program, I will have 60 days from submission of application to satisfy the new member orientation requirement otherwise it will result in denial of the membership application or termination of provisional membership.
- I will arbitrate all disputes arising out of my relationship with other REALTORS® and the public in accordance with the bylaws of Columbus REALTORS®.
- By providing my mailing address(es), e-mail address(es), telephone number(s), I consent to receiving communications from Columbus REALTORS®, Ohio REALTORS®, and National Association of REALTORS® via U.S. mail, email, or other electronic messages, or telephone at those number(s)/location(s).
- Columbus REALTORS® will use the information I submit in this application as described in its privacy policy.