



**COLUMBUS
REALTORS®**
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EQUIPMENT TRANSFER FORM

☐ **Transfer of KeyBox Ownership** *(complete transfer section and sign)*

KeyBox(es) Serial #: _____

TRANSFER:

- Complete both columns if you are transferring your KeyBox(es) to another agent or broker who is a member of the Columbus REALTORS® or Columbus and Central Ohio Regional Multiple Listing Service.
- Complete the left column if you are returning your KeyBox(es) to the Columbus REALTORS®.

FROM:

Name: _____

Phone: _____

Broker Affiliation: _____

LIC#: _____

TO:

Name: _____

Phone: _____

Broker Affiliation: _____

LIC#: _____

Signed: _____ Date: ____ / ____ / ____

Email: keybox@columbusrealtors.com

Columbus REALTORS®
Attn: Keybox Administrator
2700 Airport Drive
Columbus, Ohio 43219