

Closing Date: _____ Time: _____ Sale Price: \$ _____

Property: _____

Seller: _____ Buyer: _____

Seller's Agent: _____ Buyer's Agent: _____

Phone #: _____ Phone #: _____

E-mail: _____ E-Mail: _____

Title Company: _____ Lender: _____

Contact: _____ Officer: _____

Phone #: _____ Phone #: _____

E-mail: _____ E-mail: _____

Attorney: _____ Attorney: _____

Phone #: _____ Phone #: _____

E-mail: _____ E-mail: _____

TIME LINE		
Description	Complete by Date	Date Done
CONTRACT DEADLINES		
Contract Acceptance Date		
Other contingencies		
Earnest Money \$ _____ Due Date _____		
Attorney review (_____ calendar days after acceptance)		
Cash transaction letter (5 days after acceptance)		
Lender Pre-Qualification letter delivered (_____ [or 2] days after acceptance)		
Loan Application (_____ [or 7] days after acceptance)		
Identify lender to Seller (_____ [or 7] days after acceptance)		
Loan Commitment to Seller (_____ [or 30] days after acceptance)		
Inspection period (_____ days after acceptance)		
Agreement to Remedy Period (_____ days after Inspection Period)		
Title Commitment to Buyer (15 days prior to closing)		
Walk through (_____ [or 2] days prior to closing)		
Closing Date		
Possession		