

# Largest Office Lease Transaction Application



- This award will be presented at the Columbus REALTORS® Commercial Awards Ceremony on March 9, 2017 at The Grand Event Center at Grandview Yard; **applicants must attend.**
- Recipients of this year's awards will be announced the night of the ceremony.
- Application materials, with this cover sheet, must be returned no later than 5 p.m. on January 13, 2017 to: 2700 Airport Drive, Columbus, Ohio 43219.

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_ Office Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

### AWARD CRITERIA

- The applicant must be a member of the Columbus REALTORS® Commercial Section.
- The award period runs from January 1, 2016–December 31, 2016; property must close by December 31.
- A commission must have been earned on the transaction.
- A lease transaction will be counted as the initial lease, not the options of the lease.
- If two or more agents are involved in the transaction, all will be recognized.
- The listing does not need to appear in the MLS/COCIE to qualify.
- All transactions are to have occurred in Ohio.
- Lease renewals are accepted.
- Winners are based solely upon the opinion of Columbus REALTORS® or the Commercial Recognition Committee.

#### Recognition Award Choice:

- Plaque
- \$100 Cameron Mitchell gift card

*If applying for multiple rewards, please refer to the separate Award Recognition Pieces form.*

### DOCUMENTATION

- (1) Lease rent schedule or documentation confirming total lease value; and
- (2) Agency disclosure or documentation confirming broker participation

### TRANSACTION INFORMATION

Property Address: \_\_\_\_\_

Check those boxes for which you authorize the publishing of that information

Lease Execution Date: \_\_\_\_\_

Total Square Footage: \_\_\_\_\_  Lease Term: \_\_\_\_\_  Average Gross Rent: \_\_\_\_\_

Lease Volume: \_\_\_\_\_

Parties To The Transaction: \_\_\_\_\_

Landlord Agent: \_\_\_\_\_

Tenant Agent: \_\_\_\_\_

COMMENTS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

### SIGNATURES

The signatures below certify that statements contained on this application are true and correct:

Signature of applicant: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

Signature of applicant's broker: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Information will be kept confidential.**

